



VILLAGE OF MARVIN

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VILLAGE COUNCIL MEETING MINUTES

May 15, 2019 – 5:30 pm
Village Hall, 10012 New Town Road
Budget Work Session

A. AGENDA ITEM

TIME STAMP: 00:03

1. Call to Order:

Mayor Pollino called the budget work session to order at 5:30 p.m. He verified a quorum was present.

Council Members Present: Mayor Pollino, Mayor Pro Tem Dispenziere, Councilwoman Vandenberg, Councilwoman Shkut and Councilman Epps

Council Members Absent: None

Staff Present:

Christina Alphin, Village Administrator
Barbie Blackwell, Village Clerk
Christine Robertson, Village Finance Officer

TIME STAMP: 00:23

2. Adoption of the Agenda:

There were no additions or deletions to the agenda.

MOTION: Councilwoman Vandenberg made a motion to adopt the agenda as presented.

VOTE: The motion passed with a 4-0 vote.

TIME STAMP: 00:031

MOTION: Councilwoman Shkut made a motion to add "*Discussion and Consideration of the draft Budget Ordinance – FY 2019-2020.*"*

VOTE: The motion passed with a 4-0 vote.

B. DISCUSSION AND CONSIDERATION OF DRAFT BUDGET ORDINANCE – FY 2019-2020*

TIME STAMP: 1:40

Council discussed the draft budget for the new Fiscal Year 2019-2020.

Ms. Christina Alphin, Village Administrator, reviewed the 5-year Capital Improvement Plan (CIP) with Council. She stated there had not been any changes to the budget. She stated the CIP was the basis for budget forecasting and project planning. The CIP amounts were included in the new budget.

Ms. Alphin highlighted several major CIP projects for next year:

- Planning and Zoning: Unified Development Ordinance (UDO) or Ordinance re-write.

- Park: Culture and Recreation-Greenway, Loop and Park Projects.
- New Village Hall site plan options.

Ms. Chris Robertson, Village Finance Officer, stated the CIP budget was laid out over several fiscal years to allow Council the opportunity to review and make changes to their priorities each year if necessary.

TIME STAMP: 16:33

Council discussed creating a Unified Development Ordinance (UDO) in depth.

Ms. Alphin noted to Council that the UDO project would be carried over several fiscal years to break-up the costs and manage the project better.

Councilwoman Shkut suggested using the draft ordinance rewrite created by staff and the former Village Attorney, Mr. Kevin Bringwatt, as a basis and have someone review it and finish it with a new title "Ordinance Reorganize and Revision."

Ms. Alphin state that the Parks and Greenway Master Plan was 10-years-old and need to be revised and updated if the Village wanted to apply for any grant funding.

TIME STAMP: 28:43

Ms. Alphin discussed the budget with Council. She stated the budget message highlighted the major changes within the budget. She presented a balanced budget. She stated that the budget format changed using department classifications instead of categories, which is the recommendation of the State Budget Office. She also stated the other big change in the budget was the way that Powell Bill Funding for street resurfacing project was managed. Ms. Alphin noted that health insurance increased to 11-percent for employees and has been absorbed into the budget without impacted the employee as an added benefit to them. She also noted a 3-percent increase in employee salaries was included with a slight increase to employee taxes.

Council rejected a 3-percent increase in their salary for the new fiscal year.

Ms. Robertson stated the NC State Employee Retirement System increased its rates from 7.75-percent to 8.95-percent. She also stated that employers are required to report all part-time employees working 20 hours or more into the NC Retirement System. She stated that there were no part-time employees reported on the NC State Retirement Plan.

Ms. Alphin stated the new Attorney Retainer was budgeted with an estimated cost of \$5,000 per month in hourly fees. The new Auditor fees and also the new website was budgeted in professional services. She also noted that the Personnel Policy re-write was budgeted. She noted that she increased the ICMA dues, employee travel and training, Council Annual Retreat meetings, and Administrator discretion funds.

ADJOURNMENT

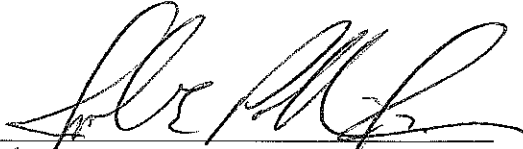
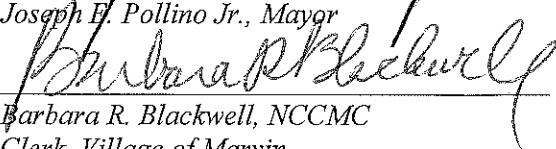
TIME STAMP: 57:55

MOTION: Councilwoman Vandenberg made a motion to adjourn the meeting at 6:32 p.m.

VOTE: The motion passed with a 4-0 vote.

Adopted: 9/10/19




Joseph E. Pollino Jr., Mayor

Barbara R. Blackwell, NCCMC
Clerk, Village of Marvin