



VILLAGE OF MARVIN

10004 New Town Road | Marvin, NC | 28173 | Tel: (704) 843-1680 | Fax: (704) 843-1660 | www.marvinncc.org

VILLAGE COUNCIL REGULAR MEETING

May 8, 2018 – 6:30 p.m. Village Hall

AGENDA -- REVISED

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1. ADOPTION OF AGENDA
2. PLEDGE OF ALLEGIANCE WILL BE LED BY BOY SCOUT TROOP 101
3. PUBLIC COMMENT
4. MUNICIPAL BONDS PRESENTATION – DAVID CHEATWOOD, FIRST TRYON ADVISORS
5. UPDATE ON SUBDIVISION ROAD
 - Discussion and Consideration of Municipal Bonds for Road Improvements
6. ADMINISTRATOR’S REPORT
7. PLANNER’S REPORT
8. PLANNING BOARD CHAIR UPDATE
9. PR&G BOARD CHAIR UPDATE
10. CONSENT AGENDA
 - a. Adopt Meeting Minutes
 - December 1, 2017, January 25, 2018, March 13, 2018, March 26, 2018 (*joint meeting with Planning Board*)
 - b. Call for a Public Hearing to be held on Thursday, May 31 at 5 p.m. at Village Hall for the 2018-2019 Village of Marvin General Fund Budget Ordinance #OR-2018-05-03
 - c. Approve Budget Ordinance Amendment OR-2018-05-01
 - d. Approve February / March 2018 Treasury Report
 - e. Approve Resolution #RS-2018-05-01 to Authorize Electronic Payments
 - f. Approve Resolution #RS-2018-05-02 Village of Marvin Healthcare Plan
 - g. Approve Selection of Village Auditor and Audit Contract
 - h. Approve the release of Woodcliff Subdivision Bond
 - i. Approve the revised Sports Clinics and Trail Standards
11. UNFINISHED BUSINESS
 - a. ~~Discussion and Consideration of meeting minutes from December 12, 2017*~~
 - b. Discussion and Consideration of Deed Restriction on Village Hall Property
 - c. Discussion and Consideration of Land Acquisitions
 1. Jeff Reason’s Property – 10208 New Town Road
 2. Ravi Vasireddy’s Property – 10018 Marvin School Road
 - d. Discussion and Consideration of the revised Landowners Letter
 - e. Discussion and Consideration about Roundabout at New Town and Marvin Roads
12. NEW BUSINESS
 - a. Discussion and Consideration of Public Records Request – Delivery and Cell Phones
 - b. ~~Discussion and Consideration of Branding and Website Design*~~
 - e. ~~Discussion and Consideration for Protocol on Public Comments*~~
13. UPDATE ON VILLAGE HALL
 - a. Discussion and Consideration of Façade Pictures*



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14. REVIEW ACTION ITEMS

15. COUNCIL COMMENTS

16. MOVE INTO CLOSED SESSION PURSUANT TO NCGS 143-318.11 (A) ~~(5)~~ (6) TO CONSIDER THE ~~PROPERTY ACQUISITION AND~~ QUALIFICATIONS AND CONDITIONS OF INITIAL EMPLOYMENT OF A PROSPECTIVE PUBLIC OFFICER OR EMPLOYEE

17. ADJOURNMENT

**Revised at the meeting.*

VILLAGE OF MARVIN
Council Regular Meeting Minutes
May 8, 2018 – Village Hall
Executive Summary Minutes - Revised

Mayor Pollino called the regular meeting to order at 6:39 pm.

Quorum was determined with the following members in attendance: Mayor Joe Pollino, Mayor Pro Tem Nick Dispenziere, Councilwoman Kim Vandenberg, Councilman Ron Salimao and Councilman Robert Epps

The following staff were present:
Christine Robertson, Interim Village Administrator/Finance Officer
Barbie Blackwell, Clerk
Melanie Cox, Village Attorney

1. ADOPTION OF AGENDA

No additions or deletions were made to the agenda.

Motion: Mayor Pro Tem Dispenziere moved to adopt the agenda as presented.
Vote: The motion carried with a unanimous vote.

2. PLEDGE OF ALLEGIANCE

Boy Scout Troop 101 led the pledge of allegiance.

3. PUBLIC COMMENTS

- Ms. Melinda Nielsen, 308 Kindling Wood Lane, Marvin, NC 28173, addressed Council and submitted her written statement for the record to the Clerk.
- Mr. T. J. Philbrick, 10209 New Town Road, Marvin, NC 28173, expressed to Council of his dissatisfaction regarding the new design for the roundabout on New Town/Marvin Road.
- Ms. Tiffany Chepul, 1221 Larkridge Court, Marvin, NC 28173, addressed Council and submitted her written statement for the record to the Clerk.
- Mr. Chris Smith, 1216 Meadowlark Lane, Marvin, NC 28173, asked Council to get involved in the discussion with NCDOT regarding the roundabout designs.
- Councilman Robert Epps, 517 Pacer Lane, Marvin, NC 28173, expressed his comments to Ms. Nielsen regarding the email list.

4. MUNICIPAL BONDS PRESENTATION

Mr. David Cheatwood, First Tryon Advisors, gave an overview of the Municipal Bond Process and how General Obligation Bonds could assist the Village of Marvin with their road improvements.

5. SUBDIVISION ROADS

Mr. Philip Moxley, AMT/Village Engineer, reported that a total of 10 miles of road have been resurfaced and 7 roads are left to be done. Council agreed not to purchase any bonds for road improvements now. Council directed Ms. Robertson to review the mileage numbers with Councilman Salimao and AMT Engineers.

6. ADMINISTRATOR'S REPORT

Ms. Robertson gave a brief update on the following items to Council:

- Newsletter ideas
- LUP Survey
- UNC Charlotte Internship Program – unpaid
- PRG will not have a quorum of members for the joint meeting with Council on June 28. They requested to reschedule the joint meeting for August 30 or September 27.
- Shared salary projections as of May 8, 2018.

7. PLANNING BOARD REPORT

Ms. Robertson deferred to the Planning Board Chairman's update.

8. PLANNING BOARD CHAIR UPDATE

Mr. John Jones, Chairman, gave a brief update from the Planning Board:

- Expressed Planning Boards gratitude for a full board.
- Good progress on reviewing the Land Use Plan.
- Lengthy discussion on the Village Hall and shared façade pictures of the recommended design.
- Lengthy discussion on the LUP survey. Reviewed four proposals. Planning Board will make a final decision to recommend to Council at their meeting on May 15.
- Needed approval on the letter to Landowners. Landowners meeting is scheduled for May 22 at 7 pm in the Fellowship Hall of Banks Presbyterian Church.
- Discussed Sign ordinance because there were a few realtors concerned about the directional signs. Mr. Jones explained to Council that Planning Board decided not to change sign ordinance because they did not think it needed changing.

9. PR&G BOARD CHAIR UPDATE

No update given.

10. CONSENT AGENDA

Council took the following actions:

- Mayor Pollino made corrections to the January 25, 2018 minutes: (1) change HOA Presidents to HOA Boards and March 13, 2018 (1) corrected the word Farmers.
- Called for a Public Hearing for Thursday, May 31 at 5 p.m. at Village Hall for the 2018-2019 Village of Marvin General Fund Budget Ordinance OR-2018-05-03
- Moved Budget Ordinance Amendment OR-2018-05-01 as a new item 12.d under new business for discussion and consideration.
- Approved February/March 2018 Treasury Report
- Approved Resolution RS-2018-05-01 to Authorize Electronic Payments
- Approved Resolution RS-2018-05-02 Village of Marvin Healthcare Plan
- Approved Selection of Village Auditor and Audit Contract
- Approved the release of Woodcliff Subdivision Bond
- Moved Sports Clinics and Trail Standards as a new item 11.f under unfinished business to discuss fee schedule.

Motion: Mayor Pollino moved to adopt the consent agenda as amended.

Vote: The motion carried with a unanimous vote.

11. UNFINISHED BUSINESS

a. Discussion and Consideration of meeting minutes from December 12, 2017

Council tabled the meeting minutes until May 31, 2018.

Motion: Mayor Pollino moved to table the December 12, 2017 meetings until May 31, 2018.

Vote: The motion carried with a unanimous vote.

b. Discussion and Consideration of Deed Restriction on Village Hall Property

Councilman Epps requested a deed restriction to be placed on the Village owned property for municipal use only.

Motion: Councilman Epps made a motion to deed restrict on the Village of Marvin property at the intersection of New Town Road and Marvin School Road to include only municipal structures and/or activities including but not limited to Marvin Village Hall and park related facilities.

Vote: The motion carried with a unanimous vote.

c. Discussion and Consideration of Land Acquisition

(1) **Jeff Reasons Property – 10208 New Town road** – Councilwoman Vandenberg noted a price drop with the Reasons property. She asked Council if they wanted to make another offer on the property.

(2) **Ravi Vasireddy Property – 10018 Marvin School Road** – Council appointed Mayor Pollino and Councilwoman Vandenberg to speak with Mr. Vasireddy regarding about his property.

Council agreed not to go into closed session to further discuss further on land acquisition.

d. Discussion and Consideration of the revised Landowners Letter

Council reviewed and approved the revised landowners letter. They directed the Planning Board to move forward with the May 22 meeting. Council directed the Clerk to post a notice for a potential quorum of Council.

e. Discussion and Consideration about Roundabout at New Town and Marvin School Roads

NCDOT requested approval from Council regarding a potential cost overrun of \$100,000 towards the third roundabout.

Council directed Ms. Robertson to appoint a staff person to contact AMT to get clarity on the extra cost of the roundabout from NCDOT.

f. Approve the revised Sports Clinics and Trail Standards

Council pulled this item off the consent agenda to further discuss the fee schedule to the Sports Clinic Standards. Council sent the standards back to PR&G Board to research other parks fee schedules and set up a fee schedule for Marvin Efird Park participants.

Council approved the Trails Standards.

Motion: Councilwoman Vandenberg moved to approve the Trail Standards as presented.

Vote: The motion carried with a unanimous vote.

12. NEW BUSINESS

a. Discussion and Consideration of Public Records Request – Delivery and cell phones

Mayor Pollino explained: An email was received by Ms. Shkut inquiring when the records would be available. He also noted that Council discussed a date and method for delivering the records to Ms. Shkut. Council discussed sending Ms. Shkut the requested information already completed and give her date when the rest of the information would be completed and ready for pick up.

Ms. Blackwell, Village Clerk, offered to relieve Ms. Robertson of the public records request if Council was ok with not getting their minutes for at the next meeting. Council agreed.

After a lengthy discussion, Council directed Ms. Blackwell to complete Ms. Shkut's request by June 15, 2018.

Due to the huge public records request, Mayor Pollino recommended that Council purchase and issue cell phones to Council members and full-time staff so they would not be using personal cells phones for Village business.

Council agreed to purchasing and issuing cells phones to Council and full-time staff.

Motion: Councilwoman Vandenberg motioned to provide nine (9) Village issued cell phones for Council, Mayor and full-time staff (Clerk, Administrator and Planner.)

Vote: The motion carried with a unanimous vote.

c. Discussion and Consideration for Protocol on Public Comments

Council moved this item to their May work session meeting.

d. Approve Budget Ordinance Amendment OR-2018-05-01

Councilman Salimao questioned the increase in Attorney fees. The Village Attorney reviewed her time spent on Village business with Council that justified the increase.

Motion: Councilwoman Vandenberg motioned to approve the Budget Amendment Ordinance OR-2018-05-01 as presented.

Vote: The motion carried with a unanimous vote.

13. UPDATE ON VILLAGE HALL

Council reviewed and discussed four (4) façade picture examples recommended by the Planning Board. They chose different attributes from each example to give to the architect as suggested design changes for the Village Hall. Council directed Ms. Robertson to take the examples to the architect for another design review.

14. REVIEW OF ACTION ITEMS

Ms. Blackwell reviewed the action items addressed in the meeting:

- Chris will review the road numbers with AMT and Councilman Salimao.
- Chris will prepare a park analyst for park salaries.
- Chris will call AMT to discuss with NCDOT the third roundabout design.
- Amend the professional pass fee. Look to see what other parks are charging for profession organizations.
- Village Attorney will draft a Deed Restriction Agreement.
- Mayor Pollino and Councilwoman Vandenberg will talk to Ravi about his property.
- Council will provide any notes taken at the December 12, 2017 meeting.

15. COUNCIL COMMENTS

- Councilman Epps stated: Good meeting. Thanks everyone. Appreciate you doing the deed restriction on the Village's intent with the property. Thank you, staff.
- Councilman Salimao stated: I am happy that Robert feels good.
- Mayor Pro Tem Dispenziere stated: Thanks staff for your work and all that they have been doing. Thank you, Melanie for all your advice and guidance. Good meeting.
- Councilwoman Vandenberg stated: Thank you, staff and Melanie. We always appreciate your guidance. Good meeting. We need to be more diligent about staying on task and sticking to the agenda without being redundant and get out of here before 11 pm but good meeting. We got a lot accomplished.
- Mayor Pollino stated: I encourage anyone that has items on the agenda that need to go on to let him know. For staff to be prepared for the meetings, Council needs to be thinking of items 2 weeks ahead of time. We were adding things at the last minute. Thank you, staff for getting the agenda packet together. Good that there is not much on the work session to follow-up on. Just let send me an email if you want to add anything to the agenda. Great meeting. I appreciate everyone speaking their minds. Everyone has different opinions, but we have to keep moving forward in respecting each other and understanding that it starts with trust. Thank you.

16. MOVE INTO CLOSED SESSION PURSUANT TO NCGS 143-318.11 (A) (5) (6) TO CONSIDER THE PROPERTY ACQUISITION AND QUALIFICATIONS AND CONDITIONS OF INITIAL EMPLOYMENT OF A PROSPECTIVE PUBLIC OFFICER OR EMPLOYEE

Motion: Mayor Pollino moved to eliminate NCGS 143-318.11 (a) (5) Property Acquisition and go into closed session at 10:49 pm pursuant to NCGS 143-318.11 (a)(6) for Personnel Matters.

Vote: The motion carried with a unanimous vote.

Council asked Ms. Blackwell to leave.

MOVE INTO OPEN SESSION

Motion: Councilwoman Vandenberg to move out of closed session and reconvene into open session at 11:40 pm.

Vote: The motion carried with a unanimous vote.

13. ADJOURNMENT

Motion: Councilwoman Vandenberg moved to adjourn the meeting at 11:40 pm

Vote: The motion passed with a unanimous vote.

Adopted: _____

August 9, 2018



Joseph E. Pollino Jr., Mayor
Village of Marvin



Barbara R. Blackwell, NCCMC
Clerk, Village of Marvin

