

**VILLAGE OF MARVIN**  
Council Budget Work Session Meeting Minutes  
April 10, 2018 – Village Hall  
Executive Summary Minutes

Mayor Pollino called the regular meeting to order at 5:30 pm.

Quorum was determined with the following members in attendance: Mayor Joe Pollino, Mayor Pro Tem Nick Dispenziere, Councilwoman Kim Vandenberg, and Councilman Ron Salimao.

Councilman Robert Epps was absent for the first part of the meeting. Councilman Epps arrived at 5:55 pm.

Ms. Mary Sipe, PR&G Chair attended and addressed Council.

The following staff were present:

Christine Robertson, Interim Village Administrator / Finance Officer

Barbie Blackwell, Clerk

Derek Durst, Park Manager

**1. ADOPTION OF AGENDA**

*Motion:* Mayor Pro Tem Dispenziere moved to adopt the agenda as presented.

*Vote:* The motion carried with a unanimous vote.

**2. BUDGET WORK SESSION – FY 2018-2019**

Ms. Robertson review the Budget timeline with Council for adopting budget the FY 2018-2019. She explained: Council will call for a public hearing on May 8 to adopt the budget on May 31 because of conflicts with Council's schedules. A copy of the budget will be sent to Council via email on May 18. The Clerk will publish a legal notice with Enquirer Journal. A copy of the budget will be available for inspection in the Clerk's office.

Mary Sipe, Chair for PR&G Board, spoke to Council on the maintenance, constructing and the priorities for Marvin's trails and Greenways. She explained: The PR&G Board will develop a plan for maintaining each section and type of trails. She noted that PR&G Board would discuss trail priorities at their next meeting and make a recommendation to Council.

Ms. Robertson explained: Although it's been a month since the last meeting, it's still early in gather information from outside agencies. She noted the Village received letters requesting funding from Turning Point and WCWAA Soccer. She also noted to Council they have a policy P-2007 that was amended in P-2012 that says the Village of Marvin does not allocate funds to non-profit entities. She asked Council if they want to keep or amend the policy or amend. After a lengthy discussion, Council agreed not to change the current policy on allocating funds to non-profit entities.

Ms. Robertson went through the budget line items and pointed out that the Village received its tax values from Union County and noted the tax increase for FY-19. She noted the motor vehicle taxes also came in with the other taxes. There were no other changes to the revenues. She explained the Capital Project Road Improvements, which is the money that is was allocated from operations to help fund the capital project. She noted that Council would need to add in a cost to the capital budget project for maintaining the roads and middle of the roundabouts. She also noted that AMT Engineers would be updating the cost for FY-19.

She asked Council if they wanted to allocate funds from the operating budget to Greenway Trails and Loop or do a budget amendment after staff determines the costs of the other trails. There is uncertainty on how much funds to allocate for the Innisbrook trail.

Council agreed not to allocate additional funding but wait for cost estimates, then amend the budget if necessary.

She asked Council if they were interested in allocating funds for re-designing the website. She explained: Ms. Blackwell spoke with VC 3 who currently hosts the Village website. They submitted two proposals. The first proposal is just for the website design with a low cost for maintaining it and limited support. All changes are made on an ad hoc basis. The second is a partnership with a less upfront cost for re-designing the website but pay a monthly fee for four years with a free re-design.

Council agreed to review the Town of Weddington's website and provide comments at their May meeting.

Ms. Robertson noted that she will be reviewing audit contracts and give a recommendation to Council at the May meeting.

Public Safety increased about 10% from last year.

Councilman Salimao requested that Village Staff research salaries and positions with peer municipal governments.

### 3. ADJOURNMENT

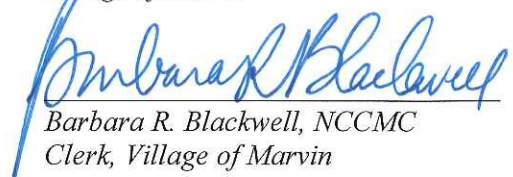
**Motion:** Councilwoman Vandenberg moved to adjourn the special meeting at 6:34 pm.

**Vote:** The motion passed with a unanimous vote.

Adopted: July 10, 2018



Joseph E. Pollino Jr., Mayor  
Village of Marvin



Barbara R. Blackwell, NCCMC  
Clerk, Village of Marvin

